

MAVIS WINKLE'S IRISH PUB

8870 Darrow Road, Twinsburg, Ohio 44087
Ph 330-405-3663 Fax 330-405-9001

Banquet & Large Party Policies / Contract

BANQUETS - Parties of 25 or more are usually considered banquets.

PRIVACY: A credit card hold will secure your private banquet date and space. When requesting privacy (Mon – Fri) between 11am – 2pm or after 5pm daily, a food and beverage minimum is required. The private areas (**either** Front or Back Hooley), which each seat (25-40ppl) require a minimum of \$400 (pre-tax) food & beverage expenditure. The private area (**both** Front and Back Hooley), which seat (50-80ppl) require a minimum of \$800 food & beverage expenditure. Note: The above minimum expenditures must be agreeable, even if your people do not show. Please note that when planning a “reception style” event, each area can accommodate more guests than noted above.

PRIVATE AREA Policies:

- 1) **No cost** if cancellation occurs prior to 90 days of scheduled event.
- 2) If cancellation occurs 45-90 days prior, a charge of \$200 will buy you \$200 in MW's Gift Cards for future use.
- 3) If cancellation occurs 14-45 days prior, a charge of \$400 will buy you \$300 in MW's Gift Cards for future use.
- 4) If cancellation occurs less than 14 days prior, a charge of \$400 will buy you \$200 in MW's Gift Cards for future use.
- 5) **Guarantee Count** - It is important to have a reasonable estimate of the expected attendance for your function at the time of booking. **An attendance guarantee** is required **5 days** prior to the event date. If a guarantee count is not provided, the estimated count becomes the guarantee count. You will be charged for the guarantee count and any additional attendees over the guarantee count specified. No call / No show constitutes cancellation.

THE ABOVE POLICIES ARE ONLY ENFORCED WHEN REQUESTING THE SPECIFIC PRIVATE AREAS OF EITHER HOOLEY (FRONT or/ BACK) and/or PATIO.

LARGE PARTY RESERVATIONS – ANY group size willing to be seated per discretion of Mavis.

Reservations do not require a credit card hold.

Menu Selection – Reservations may order from open in-house menu or pre-plan a limited menu.

Location - Large parties will be seated per discretion of Dining Room Supervisor, honoring guest requests whenever possible. *Private areas are reserved for groups who are willing to comply with Banquet / Privacy Policies above.*

MENUS – For either PRIVATE BANQUETS or LARGE PARTIES of 25+, we suggest you pre-plan a LIMITED MENU, **Select from BANQUET DINNER (plated), BANQUET LUNCHEON (plated) OR APPETIZER (buffet).** Appetizer Buffet, Cocktail Parties – (ABC Parties) offer a great atmosphere for **after-work, social, networking, reunions, fundraising, or family gatherings** of 25 to 200! **ABC Parties** pre-select an unlimited appetizer package which will be in place for 2 hours.

CAKES – A nominal cake / dessert charge of \$12 will apply when bringing in your own food to our restaurant. Mavis Winkle's offers many fine desserts from our regular menu or we offer custom dessert planning.

BAR SERVICE – **OPEN BAR** – Host provided. **CASH BAR** – each guest opens & pay their own tab.
LIMITED BAR – inquire about other options with your Banquet Coordinator.

Payment & Pricing - Pricing subject to change without notice. Full payment + tax and gratuity expected on event date.

I agree to the policies set forth in this document:

Group Name: _____ Day & Date of event: _____

Contact Name: _____ Estimated Count _____

Signature _____ Date: _____